

TRAFFIC PATTERNS: RICHMOND EDUCATION CENTRE/ACADEMY

Our school now house two different student populations. Our goal is to make it so you never realize the other is there! This will help ensure that everyone feels comfortable and can enjoy the high school or middle school experience without worrying about students from a different age group being around!

	Grade 5 to 8s	Grade 9 to 12s
Prior to 8:40	<ul style="list-style-type: none"> Students go in side door (even if they are dropped off by car), drop off their belongings. If the weather is good, all students go to playground. If the weather is bad, students report to homeroom and stay in that room. 	<ul style="list-style-type: none"> Students enter through front doors. Students cannot be in Lower West wing. Only students accessing their lockers can go to Upper West wing. Grade 9-12 students should not be around playground during this time.
At 8:40	<ul style="list-style-type: none"> All students report to homeroom for attendance. Students who arrive LATE should come through front entrance to sign in at office. 	<ul style="list-style-type: none"> Students begin moving to first class of the day.
Instructional Time	<ul style="list-style-type: none"> Students going to Physical Education and Music should be escorted by teacher. Students must use designated bathrooms and stairwells (see below). 	<ul style="list-style-type: none"> Teachers are to ensure students are ONLY out of their classrooms for legitimate and limited reasons. Students must use designated bathrooms and stairwells(see below).
Recess	<ul style="list-style-type: none"> Students accessing cafeteria (not with friends) line up, get food, then go to designated areas If weather is fine, ALL students go outside If weather is bad, 5-6 students stay in homerooms; 7-8 go to PA room 	<ul style="list-style-type: none"> Students get cafeteria food if they like Students MUST remain out of West Wing as classes are going on during this time (exception: students with lockers in West Wing) Students in grades 11 and 12 are not permitted to leave school grounds during this time. Grade 9s and 10s are never allowed to leave.
Lunch	<ul style="list-style-type: none"> Student all come to cafeteria to eat After 15 to 20 minutes, one paraprofessional will take kids outside, or to PA /Homerooms. Stragglers join as quickly as possible. Intramural program to begin during colder weather. 	<ul style="list-style-type: none"> Students in grades 11 and 12 with signed permission can leave school grounds.. Students MUST remain out of WEST Wing as classes are going on (exception: students with lockers in West Wing).
Dismissal	<ul style="list-style-type: none"> Students go out Side Door to access first load busses. Once first loads busses have left, second load may wait outside. 	<ul style="list-style-type: none"> Students can wait for their busses as they always have.
Day Long	<ul style="list-style-type: none"> Students use West Stairwell only. Centre and East Stairwell are off limits. Bathrooms in West Wing are for 5-8 students only 	<ul style="list-style-type: none"> Students use Centre and East Stairwell only. West Stairwell is off limits. Bathrooms in East Wing are for 9-12 students only.